**Role**

Provides ongoing training and mentoring of League Board members and Committee Chairs

**General**

help new board members learn the ways of the League

keep all board members working according to best practices of the League

**Specific**

* organizes a meeting of the old and new Board immediately after the Annual Meeting in order to transfer materials and do *portfolio* specific training. Or do a one-on-one of new Board members
* **meet with new board members to review board notebooks, focusing on *director* training before the summer board retreat**
* lead discussion at retreat on TBR (total board responsibility), board organization (how all the portfolios mesh with each other), and resources available to board members to help do their jobs.
* review LWV concepts such as consensus, doing a final report on a project, difference between advocacy and education, etc. at board meetings. President should advise you before the meeting of a topic that might help with discussion or decision.
* help President keep board meetings business-like and steer board away from doing committee work
* plan a one-on-one training session for a new board member if a board member has to resign during the year
* advise newly forming committees by providing training on how that committee should function (use sections from “In League” and other state and national publications). It is especially important to be at the first meeting of the Nominating Committee.
* help President formulate and present possible policies to be adopted as guidelines for making board decisions.

**Techniques**

know League positions and best practices